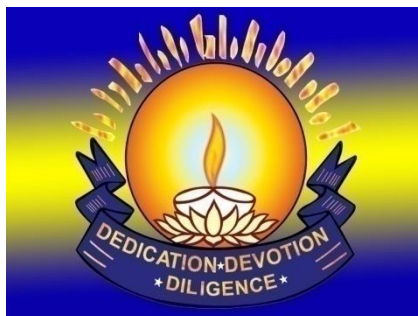


SALIENT FEATURES

- Existing Successfully since 2006.
- Recognized by Indian Nursing Council, New Delhi and Assam Nurses Midwife's and Health Visitors' Council, Guwahati, Assam
- Affiliated to the Srimanta Sankaradeva University of Health Sciences, Guwahati, Assam.
- aim of Army Institute of Nursing, Guwahati is to train students to become professionally competent in the art and science of nursing to cope up with Modern days challenges.
- Training imparted in conducive scholastic ambiance.
- The Institute has best state of art infrastructure and facilities within entire North East Region. The labs and library are continuously equipped with the latest teaching aids, books, journals.
- Established to provide best education with least expenses within entire North Eastern Region.
- Students provided best clinical experience in renowned Super specialty Hospitals within the country.
- Student Development Programmes are thoughtfully planned and organized for all round development of students.



**IMPORTANT DATES FOR ADMISSION
FOR ACADEMIC YEAR 2017**

- | | | |
|--|----------|-------------------------------|
| 1. Last date for receipt of application form without late fee | : | 30 Jun 2017 |
| 2. Last date for receipt of application form with late fee | : | 10 Jul 2017 |
| 3. Date of Written Admission Test | : | 30 Jul 2017 |
| 4. Date of declaration of result | : | Third week of Aug 2017 |
| 5. Counseling & Admission of selected candidates | : | Third week of Sep 2017 |

IMPORTANT NOTICE

**NURSING COURSES CONDUCTED BY ARMY INSTITUTE OF NURSING, GUWAHATI
DOES NOT GUARANTEE JOB IN INDIAN ARMY OR MILITARY NURSING SERVICE**

CONTENTS

	<u>Page No</u>
1. MANAGEMENT COMMITTEE	
2. INTRODUCTION	
3. GENERAL INFORMATION	
4. ADMISSION CRITERIA	
5. SELECTION PROCEDURE	
6. DOCUMENTS REQUIRED	
7. ADMISSION PROCESS	
8. COURSES OF STUDY	
9. FEES & REFUNDS	
10. IMPORTANT DATES	
11. CERTIFICATES	

ATTACHED DOCUMENTS

1. Application Form with Envelope.
2. Self addressed envelope for Admit Card.

Address for Correspondence after Declaration of Results

ARMY INSTITUTE OF NURSING, GUWAHATI
BASISTHA ROAD,
P.O. - BASISTHA, GUWAHATI, ASSAM, PIN - 781029

Telephone: Civil - 0361-2307101, (M) 094015-49593
Army - 460151 -7559/7518
E-mail- ainguwahati@yahoo.co.in
Website- www.ainguwahati.org

Note: Prospectus and application forms are available at the Army Institute of Nursing, Guwahati web site www.ainguwahati.org.

MANAGEMENT COMMITTEE

- | | | | |
|-----|------------------|---|--------------------------------------|
| (a) | Patron | - | GOC 101 Area |
| (b) | Chairman | - | GOC 51 Sub Area |
| (c) | Director | - | Commandant, 151 Base Hospital |
| (d) | Members | - | Col GS/Col A/Col Q of HQ 51 Sub Area |
| | | - | Principal Matron, 151 Base Hospital |
| | | - | Principal, AIN Guwahati |
| | | - | Two Faculty Members |
| | | - | Representative of University |
| (e) | Member Secretary | - | Registrar, AIN Guwahati |

KINDLY NOTE

1. WRITE MAILING ADDRESS CLEARLY ON THE DOCUMENTS.
2. AFFIX POSTAL STAMPS AND WRITE CORRECT MAILING ADDRESS INCLUDING PIN CODE AND PHONE NUMBER ON ENVELOPE FOR ADMIT CARD AND ACKNOWLEDGEMENT CARD.
3. DO NOT PIN/STAPLE/TAG THE APPLICATION FORM.
4. SUBMIT THE APPLICATION FORM DULY FILLED ALONG WITH NECESSARY DOCUMENTS TO REACH AIN, GUWAHATI ON OR BEFORE 30 JUN 2017 **OR** ON OR BEFORE 10 JUL 2017 WITH LATE FEE OF RS 100/- (IN FAVOUR OF 'ARMY INSTITUTE OF NURSING, GUWAHATI' PAYABLE AT SBI, GMC BRANCH, GUWAHATI) AT THE FOLLOWING ADDRESS

TO,

PRINCIPAL
ARMY INSTITUTE OF NURSING, GUWAHATI
BASISTHA ROAD,
P.O., - BASISTHA, GUWAHATI, ASSAM, PIN - 781029

E- mail: ainguwahati@yahoo.co.in

INTRODUCTION

1. Army Institute of Nursing was raised at 151 Base Hospital location at Guwahati on 01 Aug 2006 for imparting professional education in nursing sciences primarily to female dependents' of Army personnel. It conducts four years BSc Nursing course and is affiliated to the Srimanta Sankaradeva University of Health Sciences, Assam. It is recognised by Indian Nursing Council, New Delhi and Assam Nurses Midwife's and Health Visitors' Council, Assam. The graduates of AIN have been placed in reputed hospitals across the country with attractive remuneration.

2. AIN offering two years M Sc nursing course in the following four sub specialties with five seats in each specialty as under:-

- (a) Medical Surgical Nursing
- (b) Mental Health Nursing
- (c) Obstetrical & Gynecological Nursing
- (d) Community Health Nursing

The course is recognized by Indian Nursing Council, New Delhi and Assam Nurses Midwife's and Health Visitors' Council, Guwahati, Assam and is affiliated to the Srimanta Sankaradeva University of Health Sciences, Guwahati, Assam.

3. GUWAHATI is the gateway to the North Eastern Region and is the commercial hub of the region with the requisite infrastructure for such an institution. It is well connected to the rest of the country by Rail, Road and Air.

GENERAL INFORMATION

Philosophy

4. The profession of nursing is a noble service towards humanity. The scope for employment of qualified nurses is increasing day by day all over the world. Nursing is a profession influenced by advances in science and technology and as such AIN, Guwahati will prepare students to be professionals in nursing and health care and enthuse in them, the spirit to serve humanity with **DEDICATION, DEVOTION** and **DILIGENCE**.

5. M Sc Nursing will prepare nurses, to improve the quality of nursing education and practice, in India. It will build upon and extend, competence acquired at the graduate level, emphasize application of relevant theories into nursing practice, education, administration and development of research skills.

6. It will prepare nurses, for leadership position in nursing and health care fields, who can function as nurse specialists, consultants, educators, administrators and researchers in a wide variety of professional settings in meeting the National priorities and the changing need of the society.

The Institute Campus

7. Army Institute of Nursing, Guwahati has been established under the aegis of Army Welfare Education Society (AWES) as a centre of excellence for Nursing Science within **151 Base Hospital located at Basistha, Guwahati**, with all facilities of modern classrooms with LCD projectors for computer aided teaching, library, fully equipped laboratories and a museum. The AIN campus is self-contained in recreational facilities and amenities such as auditorium and cafeteria. Round the clock medical facilities are also available at Narangi Cantonment. Sick students are treated at 151 Base Hospital/Civil hospitals/ MI Room at Narangi.

Hostel

8. The hostel for **undergraduate students** is located at **Narangi Military Station** in a beautiful and secured environment. Each room in the hostel can accommodate two students to offer them conducive opportunity for studies without disturbance. The hostel offers excellent messing and lodging facilities. A calm environment aided by the natural beauty of the surrounding hills and the gardens within the hostel complex are suitable for undisturbed studies. Facilities for games, sports and recreational aids are available in hostel premise to promote healthy living. **MSc Nursing students may be given hostel accommodation, ONLY if available.**

Library

9. The Institute has a well – stocked library with text books and reference books. The library also subscribes to National & International Nursing Journals. At present the library is stocked with more than 5000 books & professional journals and other magazines. Adequate numbers of text books are available in the library so that students can make use of them. Library facilities have also been extended to the hostel with selected reference books and computers with internet for use by students.

ADMISSION CRITERIA

ELIGIBILITY CONDITIONS OF CANDIDATES**

10. The candidates should fulfill the following minimum conditions to become eligible for admission to M.Sc. Nursing course.

- (a) The candidate should have passed B.Sc. Nursing/ B.Sc. (Hons.) Nursing/ Post Basic B.Sc. Nursing in the first attempt with a minimum of 55% marks in aggregate from an institution recognized by Indian Nursing Council, New Delhi.
- (b) Should be a Registered Nurse and Registered Midwife with Assam Nurses' Midwives' & Health Visitors' Council. Those candidates who are registered with other nursing councils will have to obtain reciprocal registration with Assam State Nursing Council before joining the course.
- (c) The candidate should have minimum one year work experience after registration with state nursing council as registered nurse/ registered midwife nurse prior to joining the course.
- (d) Candidate should be medically fit for undergoing M.Sc. Nursing course.*

- (e) Candidate in service/employed should apply through proper channel.
- (f) Candidate with PB BSc Nursing programme from IGNOU centers not recognized by Indian Nursing Council and those from any other university through distance education are not eligible.

Note: Admission to M.Sc. Nursing will be provisional subject to verification of eligibility and registration by the university.

11. (a) The admission is exclusively open for the female wards/wives of serving and retired Army personnel including widows of such personnel.

(b) Civilian female married/unmarried students who are domicile of Assam, Arunachal Pradesh, Meghalaya, Mizoram, Manipur, Nagaland and Tripura (Submission of Domicile Certificate from Deputy Commissioner (DC) of concerned district and Affidavit is mandatory for admission).

12. Criteria for Para 11 (a):-

The female wards/wives of serving and retired personnel (including widows) of following categories of Army personnel are eligible provided they submit relevant certificate as given against the category applicable to them as proof of their eligibility for admission to AIN along with the application form:-

- (a) (i) Female wards of serving Army personnel with minimum 10 years continuous service in the Army.
- (ii) Wives of serving Army personnel.
- (iii) Female wards/wives of ex-Army personnel granted/ awarded regular pension, liberalized family pension, family pension or disability pension at the time of their superannuation, demise, discharge, release medical board/ invalided medical board. This includes wards of recruits medically boarded out and granted disability pension.
- (iv) Female wards/wives of Army personnel who have taken discharge or release after ten years of continuous service.
- (b) **Adopted /Step Female Wards and Female Wards of Remarried Widows.**
 - (i) Adopted female wards of Army personnel if adopted at least five years prior to seeking admission.
 - (ii) Step female wards are eligible provided they are *born from* a wedding where at least one parent belonged to the Army who is otherwise eligible.
- (c) **Eligibility Criteria in Special Cases.**
 - (i) **Eligibility Criteria for Female Wards/Wives of Army Medical Corps Officers/Army Dental Corps Officers Presently Serving With Indian Navy or Indian Air Force (IN/IAF).** Female wards/wives of only those ex-Army Medical

Corps officers/Army Dental Corps officers presently serving with Indian Navy or Indian Air Force who have served with the Army for at least 10 years are eligible.

(ii) **Eligibility Criteria for Female Wards/Wives of MNS/ APS/ TA Personnel.**

(aa) Female Wards/Wives of APS personnel classified as ex- servicemen as per Govt of India, Ministry of Defence letter No 9 (52)/88/D(Res) dt19 Jul 89.

(ab) Female Wards/Wives of those APS personnel who are on deputation and who have put in 10 years of service in the Army.

(ac) Female Wards/Wives of APS personnel, who are directly recruited into APS who have completed 10 years of service and of those who as per their terms and conditions of service, retired from APS without reversion to P&T Department after completing their minimum pensionable service of which 10 years was in the Army.

(ad) Female Wards/Wives of only those TA personnel who have completed 10 years of embodied service.

(ae) Female Wards of only those members of MNS who have 10 years' service as regular members of MNS or are in receipt of pension from the Army.

(d) **Eligibility criteria for unsubscribed Army seats:-** Board of Governors (BOG) has directed that the unsubscribed seats meant for Army personnel will be filled up as follows:-

(i) **Priority One.** Wards of Retired Army personnel who have continuous service between 5 (five) to 10 (ten) years in Army.

(ii) **Priority Two.** Wards of personal of Assam Rifles.

13. **Proof of Gallantry Award.** A Certified photocopy of the Part II order/Gazette notification confirming the award/Copy of Certificate should be attached with the application for claiming the weightage for gallantry awards. For Sena Medal (Gallantry) a certificate has to be obtained from MS-X that the Sena Medal awarded to the service/ex-service personnel is for acts of Courage/Bravery.

Note:-

***Medical Fitness.** The candidates should be certified by MO of Military Hospital/ Authorised Medical Practitioner of a Govt hospital to be in a state of good physical and mental health to pursue the course. A certificate to this effect on the enclosed form is required to be submitted by the candidate.

**The management reserves the right to include or exclude any eligibility criteria from time to time.

14. **Procedure for Obtaining Prospectus and Submission of Application Form**

How to obtain Prospectus & Application Form

- (a) Candidate seeking admission to M Sc Nursing programme at Army Institute of Nursing Guwahati, for the academic session 2017-18 may download the prospectus including the form from institute website www.ainguwahati.org download menu . Fee of the form of Rs 600/- may be paid at the time of submission of the form by Demand Draft only of any nationalized bank in favour of **Army Institute of Nursing, Guwahati** payable at SBI, GMC BRANCH, GUWAHATI. **IPO/ Cheque/MO/ Cash** will not be accepted.
- (b) The Application Fee is non-refundable and no correspondence in this regard will be entertained.

Submission of Application Form

The Application form duly filled along with self attested Xerox copy of all requisite academic documents, certificates No 1-5 (as applicable) can be submitted to Army Institute of Nursing, Guwahati, Basistha Road, P.O. Basisth, Guwahati – 781029.

- (a) Three recent (passport size) colored photographs with white background should be affixed on the application form. The application forms with different photographs are liable to be rejected. These photographs should not be stapled or pinned. Photocopies of photographs are not acceptable.
- (b) Application Form and Certificates must be filled in and duly signed by the applicant/parent/guardian (as applicable). Incomplete application form (s) shall be rejected.
- (c) For all civilian candidates Xerox copy of **PRC is mandatory** while submitting the filled form.
- (d) Form No - 5 'Medical Fitness' is mandatory for all candidates.
- (e) The filled application should contains a self addressed envelope duly stamp with Postal Stamp of Rs 40/- (Rupees Forty Only).

Completely filled applications may be sent by speed post/ registered post/courier to Under Mentioned Address :

Army Institute of Nursing, Guwahati
Basistha Road
P.O. Basistha
Assam, PIN – 781029

- (f) For any other query please call at 0361-2307101/ 94010-49593 or mail us at ainguwahati@yahoo.co.in

Late Receipt and Caution on Courier Service: AIN, Guwahati will not accept application forms received after 30 Jun 2017 without late fee. Condonation of delay on account of postal strikes/ lapses by courier services will not be done. It has been experienced that courier services are not effective in ensuring timely deliveries at **Army Institute of Nursing, Guwahati. These must, therefore, be utilized only at the applicants own risk.**

LATE FEE OF RS 100/- should be DRAWN IN FAVOUR OF 'ARMY INSTITUTE OF NURSING, GUWAHATI' PAYABLE AT SBI, GMC BRANCH, GUWAHATI.

OVERVIEW OF TWO YEARS M.Sc. NURSING COURSE

15. **Description of the course:** The institute offers two years M Sc Nursing course leading to the award of a Master of Science in Nursing degree by Srimanta Sankardeva University of Health Sciences, Assam. It is recognized by the Indian Nursing Council, New Delhi and Assam Nurses Midwife's and Health Visitors' Council, Guwahati, Assam.

16. **Duration of the course:** The duration of Master of Science in Nursing Programme shall be of two academic years.

17. **Curriculum Pattern:** Curriculum pattern for M.Sc. Nursing course will be followed as per syllabus laid down by Indian Nursing Council, New Delhi.

18. **No of seats:** The number of seats available for the first year MSc Nursing is twenty (20). Distribution of seats in the areas of specialization will be as under:-

	<u>Specialties</u>		<u>Seats</u>	<u>Code</u>
(a)	Medical Surgical Nursing	-	Five Seats	A1
(b)	Mental Health Nursing	-	Five Seats	B2
(c)	Community Health Nursing	-	Five Seats	C3
(d)	Maternal Health Nursing	-	Five Seats	D4

19. **Attendance:**

(a) A candidate pursuing MSc Nursing course shall be a full time student for the entire duration of the course.

(b) Candidates are not permitted to work in any organization while undergoing the course.

(c) A single academic year will be counted as one unit for calculating attendance.

(d) All students are expected to attend seminars/symposium/conference/journal review or any event organized by the college and not absent themselves without prior permission.

20. A candidate should have minimum of 80% attendance in a year irrespective of the kind of absence in theory and practical in each subject for appearing in examination. A candidate should have 100% attendance in each practical area before publication of result. There shall be no consideration for shortage of attendance.

21. **Scheme of Examination:** Theory and Practical Examinations for all the subjects will be held as per syllabus and regulations laid down by the Indian Nursing Council, New Delhi and Srimanta Sankardeva University of Health Sciences, Guwahati, Assam. Internal Examinations will be held from time to time to evaluate the progress of students. The internal assessment of the students will be based on these examinations. Students must pass in both internal as well as in external examinations and also in theory and practical wherever applicable.

BASIS OF SELECTION

22. Admission of candidates will be based on an entrance examination conducted at the following centers – **Delhi (Code No-01)** and **Guwahati (Code No-02)**. After declaration of the results, students will be called for counseling based on the **Merit List**. Counseling for admission to M.Sc. Nursing course will be done strictly as per the merit list prepared on the basis of marks obtained in the entrance examination. The candidates must give two choices of the specialty they intend studying. Selection of candidates into a particular specialty will be based on the results of entrance examination and counseling. No change of specialty is allowed after admission.

23. **Date and Centre of WAT:**

- | | | | |
|-----|----------------|---|---|
| (a) | Date | : | 30 Jul 2017 |
| (b) | Time | : | 0930 hrs to 1230 hrs |
| (c) | Reporting time | : | 0900 hrs |
| (d) | Centre | : | As given in your admit card & as per your choice from among the centers given in above paragraph. |

ENTRANCE EXAMINATION

24. Entrance Test will be conducted in English language only. The type of questions shall be of multiple choices.

- | | | | |
|-----|----------------------------|---|---------------------------------|
| (a) | Total questions | - | 100 (PART A- 50 and PART B- 50) |
| (b) | Total marks | - | 100 |
| (c) | Duration of Examination | - | 03 Hours |
| (d) | <u>No Negative Marking</u> | | |

Syllabus for Entrance Examination

25. The Entrance examination will be based on the syllabi of B.Sc. Nursing prescribed by the Indian Nursing Council. The Question Paper will have two parts; Part A and Part B. Part A will contain questions from General English, General Knowledge, Biological Sciences, Nursing Administration and Management, Research and Statistics. Part B will contain questions from the specialty subjects (10 marks each) from Medical Surgical Nursing, Mental Health Nursing, Community Health Nursing, Child Health Nursing and Maternal Health Nursing.

ADMISSION OF CANDIDATES

26. The candidate selected will be asked to attend counseling and will have to produce all original documents. If the candidate fulfills all requirements, she can take admission by paying requisite fees.

27. The selected candidates shall have to join the course at the college on the stipulated date as informed by the institute and under no circumstances the joining date shall be extended. The seat shall be filled as per merit rank immediately if a candidate fails to report on the date of joining.

28. The decision of the selection committee is final.

Note:

- (a). All candidates will be allowed provisionally to appear in the Entrance Test. Admission shall be subject to eligibility/ verification of documents/ certificates at the time of counseling and final registration by the University.
- (b) The candidates are required to furnish the admit cards at the time of:

- (i) Entry into the Examination Hall.
- (ii) During the course of examination for necessary identification by the supervisory staff on duty.
- (iii) Appearing for counseling before the Counseling Board.

The candidates are, therefore, advised to keep their Admit Cards under safe custody.

- (c) There will be no re evaluation or re checking of the Answer Sheets.
- (d) If any candidate is found guilty of any breach of rules mentioned in the Prospectus or guilty of using unfair means, her candidature will liable to be cancelled apart from such other action as may be deemed fit by the Competent Authority.
- (e) All disputes pertaining to the conduct of examination and allotment of seat shall fall within the jurisdiction of Guwahati High Court, Assam.
- (f) If two or more candidates secure identical marks in the entrance test, their relative merit will be determined by the marks obtained by them in the qualifying examination. In case the marks in the qualifying examination are also identical, the candidate senior in age will get preference.

FEES STRUCTURE

29. A candidate selected for admission shall have to deposit the following fees at the time of admission into First year M.Sc. Nursing course. The fees will be paid by Demand Draft drawn in favour of “Army Institute of Nursing, Guwahati” for Institute Fees and “Army Institute of Nursing Hostel” (if staying in the hostel only) for Hostel Fees payable at SBI, GMC Branch, Guwahati.

<u>FEE STRUCTURE FOR TWO YEAR M. Sc. NURSING COURSE</u>		
S.NO	TYPE OF FEE	TOTAL ANNUAL FEE
(a)	Tuition Fee	56,000.00
(b)	Computer Lab Fee incl Internet	5,000.00
(c)	Science & Composite Lab Fee	10,000.00
(d)	Recreation & Sports	1,000.00
(e)	Adm & Incidental Charges	10,000.00
(f)	Library Fee	10,000.00
(g)	Magazine Fee	500.00
(h)	Examination Fee	2,000.00
(j)	Rent & Allied Charges	4,000.00
(k)	Development/Building Fund	1,000.00
(l)	Transportation Charge (Approx for 10.5 month)	5,000.00
	TOTAL FEE	1,04,500.00

HOSTEL FEE STRUCTURE

S.NO	TYPE OF FEE	TOTAL ANNUAL FEE
-------------	--------------------	-------------------------

(a)	Hostel Charges	9,000.00
(b)	Water, Elec & Misc	4,000.00
(c)	Library Fee	2,000.00
(d)	Messing Rs 80/- Per Day (Approx for 10.5 month)	25,600.00
(e)	Dhobi charges (Approx for 10.5 month)	1,050.00
	TOTAL	41,650.00
<u>ONE TIME FEE PAYMENT FOR FIRST YEAR STUDENTS</u>		
(a)	Admission Fee	5,000.00
(b)	Refundable Security Deposit (Institute)	10,000.00
(c)	Refundable Security Deposit (Hostel)	5,000.00
(d)	Alumni fee : Students of Batch 2006-2008 Non Alumni	500.00

Note:

- (a) The management reserves the right to revise the fee from time to time.
- (b) In case a seat is vacated while pursuing the M.Sc. Nursing Course, the candidate shall have to pay the fees for the total duration of the Course. She cannot claim any refund except Institute and Hostel (if staying in the hostel) refundable security deposits. Or if any candidate leaves the course after admission, the course fee will be forfeited except Institute and Hostel (if staying in the hostel) refundable security deposits.
- (c) In case a student is retained beyond 2(two) years for whatever the reason may be, she shall have to pay the fees as proportionately applicable for the additional duration.
- (d) The University Enrollment fee and Examination fees will be paid to the university as per Srimanta Sankaradeva University of Health Sciences, Guwahati, Assam circular issued from time to time (the same is not included in the Institute fees).
- (e) Rs 80/- in cash for Group Personnel Accident Insurance Policy.

30. **UGC Notification on “Remittance and Refund of Fees and Other Centric Issues”**

- (a) Verification and Non retention of Students Academic and Personal testimonials
- No **Institution of Higher Education (HEI)** shall insist upon a student to submit the original academic and personal certificates and testimonials like mark-sheets, school leaving certificates and other such documents at the time of submitting admission form.
 - In line with instructions issued by Ministry of Personnel, Public Grievances & Pension, Department of Administrative Reforms, PG & Pension, the Commission has already written to Institution of Higher Education about allowing self –attestation of documents such as mark-sheets, birth certificate etc by the applicant where there is a system of

verification of the original certificates and testimonials at any stage before the finalization of the process of admission.

- AIN, Guwahati will physically verify the originals at the time of admission of the student in her presence and return them immediately after satisfying themselves about their authenticity and veracity, keeping the self attested copies for their record.
- The self attested testimonials of students shall be held valid and authentic by institution concerned and /or the affiliating university for all purposes and administrative requirements and should there be a need for physical verification at any time during the course of program of study, such verification shall be undertaken in the presence of the student and certificates and testimonials thus verified shall be returned immediately to the student.
- Taking the certificates and testimonials into institutional custody under any circumstances or pretexts is strictly prohibited for it is a coercive tactic which can be misused for blackmailing students who wish to withdraw admission from the institute for better prospects or other compulsions.
- In case of any suspicion over the authenticity or genuineness of the testimonials, the reference may be made to the university or the Board which issues certificates to the student and the admission be subjected to the authentication, but original certificates shall not be retained under any circumstances.

(b) Remittance and Refund of Fees

- AIN, Guwahati will not make it mandatory for applicants to purchase the institutional prospectus any time during the course of the program of study. Purchasing prospectus shall be the personal choice of the student and she has all rights to decide against it in case she wishes to access the information from institutional website. As laid down in the Right to Information Act, 2005, and reiterated in the UGC Guidelines on Students' entitlement, AIN, Guwahati will disclose on their website and prospectus information like the status of the institution, its affiliation, accreditation rating, physical assets and amenities, course-wise sanctioned intake of students, details of faculty, membership of governing bodies and minutes of the meetings of bodies like Academic/Executive council, sources of income and the financial situation and any other information about its functioning necessary for a student to make a fully informed choice.
- AIN, Guwahati will charge fees in advance only for the semester/year in which a student is to engage in academic activities. Collecting advance fees for entire program of study or for more than one semester/year in which a student is enrolled is strictly prohibited as it restricts the student from exercising other options of enrolment elsewhere. This enabling provision is in line with the UGC guidelines on Choice-Based Credit System (CBCS) and Model Curricula which are geared towards promoting a student's inter institutional mobility.
- If a student chooses to withdraw from the programme of study in which she is enrolled, the institution concerned shall follow the following four-tier system for the refund of fees remitted by the student :-

Ser	Percentage of Refund Aggregate fees*	Point of time when notice of withdrawal of admission is served to HEI
(i)	100%	15 days before the formally notified last date of admission.
(ii)	80%	Not more than 15 days after the formally-notified last date of admission
(iii)	50%	More than 15 days but less than 30 days after formally- notified last date of admission.
(iv)	00%	More than 30 days after formally- notified last date of admission.

*(Inclusive of course fees and non-tuition fees but exclusive of caution money and security deposit)

In case of (i) in the table above, the HEI concerned shall deduct an amount not more than 10% of the aggregate fees as processing charges from the refundable amount.

Fees shall be refunded by all HEIs to an eligible student within fifteen days from the date of receiving a written application from him/her in this regard.

UNIFORM

31. M.Sc. Nursing students should wear uniform with institute logo while performing clinical and field practice and wearing of uniform is compulsory. The uniforms will be centrally procured after admission. The cost of uniform will be borne by the MSc Nursing student.

MISCELLANEOUS

32. No correspondence of any kind will be entertained regarding results or selection. Results of the entrance will be on the institute website. It will be informed to the student by post also.

33. A candidate has to submit medical fitness certificate in the prescribed form (Certificate No 4). **Married candidates must ensure that they take due precautions to avoid pregnancy during the course so as to prevent long absence. Undue absence will not be condoned. No excuse in this regard will be entertained. All candidates are expected to complete the mandatory requirements as specified by INC, New Delhi.**

34. Candidates detected to have supplied wrong information, documents or testimonials at any stage shall be disqualified from the course and legal action as deemed proper shall be initiated against her.

35. Application without proper enclosures received by any mode (Regd Post/Speed Post/ Courier Service/By hand) will be rejected. Applications received after due date will not be accepted.

36. Leave/ Holiday will be applicable as per College and University regulations.

NOTE:

ALL ADMISSIONS MADE BY AIN ARE PROVISIONAL UNTIL APPROVED BY THE UNIVERSITY. IT IS THE RESPONSIBILITY OF THE CANDIDATE TO ASCERTAIN WHETHER THEY POSSESS THE REQUISITE ELIGIBILITY & QUALIFICATIONS FOR

ADMISSION. HAVING BEEN CALLED FOR WRITTEN TEST DOES NOT NECESSARILY MEAN ACCEPTANCE OF ELIGIBILITY. IF A CANDIDATE IS FOUND INELIGIBLE AT ANY STAGE DURING THE ENTIRE PROCESS, THE INSTITUTE RESERVES THE RIGHT TO CANCEL HER CANDIDATURE/ ADMISSION TO THE COURSE WITHOUT REFUND OF THE FEES/ CHARGES PAID.

Documents Required

37. Application forms must be accompanied by the following documents:-

- (a) Proof of age as it appears in the mark- sheet of SSC/Class 10/equivalent examination (photocopy).
- (b) Photocopy of Certificate of passing (10+2) CBSE/equivalent qualifying examination.
- (c) B.Sc. Nursing/ Basic B.Sc. Nursing/ Post Basic B.Sc. Nursing Degree certificate & mark sheet of all years.
- (d) Registration certificate from respective state nursing council duly updated as per existing policy. Registration with Assam Nursing council prior to admission is mandatory.
- (e) Address for correspondence (**Appendix A**).
- (f) Experience Certificate issued by employer.
- (g) NOC from the appointing authority in case of Govt. Servant/ Private employee.
- (h) Transfer Certificate and Migration certificate (for those who have done graduation other than from SSUHS, Assam).
- (i) Conduct/Character Certificate from the educational institution last attended or present employer.
- (j) Documents regarding proof of study in the INC recognised IGNOU study centre in case of candidate passed from IGNOU.
- (k) Domicile Certificate from Deputy Commissioner (DC) of respective district for civilian students from North East. (for Civil Category students only)
- (l) Two passport size photo (unattested) with name and Application No on reverse.
- (m) As per INC, New Delhi letter of dated 03.01.12 the candidate has to furnish an affidavit at the time of admission to the effect that she is attending M.Sc. Nursing Course as a full time regular student and not working in any institution during the period of the course.
- (n) Copies of certificates attached to the application form (whether Xerox or typewritten), should be attested by the Principal of the Institute/Gazetted officer/Special Executive Magistrate/Head Master of Secondary School or a staff member of an Institute not below the grade of Lecturer.

LEGAL JURISDICTION

38. Any dispute regarding the terms and conditions of admission, sale of prospectus, conduct of admission, course, fees, examination, promotion, attendance, pass marks and evaluation of papers etc., concerning the Army Institute of Nursing, Guwahati, Basistha Road, P.O. Basistha, Assam, PIN – 781029 shall be subject to the jurisdiction of the courts situated at Guwahati, Assam.

ARBITRATION

39. Any dispute concerning the interpretation of any of the terms and conditions of admission and any of the paragraphs of this prospectus or any dispute concerning the sale of prospectus, conduct of admission, course, fees, examination, promotion, attendance, pass marks, evaluation of papers etc., shall be resolved amicably. If the student or any parent representing any minor student and the Institute fails to resolve the dispute amicably, the matter should be referred to the sole Arbitration of the Chairman or any other person(s) nominated by the Chairman. The award passed by the sole Arbitrator shall bind both the parties. The place of arbitration shall be at Guwahati or the Institute premises only and the provisions of Arbitration and Conciliation Act, 1996 shall apply to the arbitration proceedings. The courts situated at Guwahati alone shall have the jurisdiction to entertain any application or litigation concerning the arbitration.

APPEAL

40. Any student aggrieved by any order or orders passed by any authority or authorities of AIN Guwahati shall be entitled to prefer an appeal before the Managing Committee represented by the Member Secretary and the Registrar within a period of 30 days from the date of any such order and the Member Secretary shall place the appeal before the Managing Committee for passing appropriate orders. The Managing Committee presided over by the Chairman may provide the right of hearing to the student or the parent and pass appropriate orders in the form of resolution and communicate the decision of the Managing Committee/Appellate Authority. Unless and until the remedy of appeal is availed by the student/parent, the arbitration clause cannot be invoked. The Appellate Authority or Managing Committee shall have the jurisdiction to entertain appeal concerning any grievance of the student connected with payment of fees, disciplinary action taken by the college, punishment imposed in case of malpractice or any act of misconduct, promotion, attendance, pass marks, valuation of papers etc. Wherever the matter concerns the interpretation of rules, regulations, ordinances of Srimanta Sankaradeva University of Health Sciences, Managing Committee/Appellate Authority shall have the right to direct the student(s)/parent(s) to Srimanta Sankaradeva University of Health Sciences, Guwahati or any other authority or authorities for the relief prayed for. The Appellate shall not pass any order or orders concerning any matters covered by the rules, regulations, ordinances, etc. to be interpreted by Srimanta Sankaradeva University of Health Sciences, Guwahati.

RAGGING

“RAGGING IS NOT ALLOWED IN THE COLLEGE. STUDENTS ACCUSED OF RAGGING AND FOUND GUILTY AFTER DUE INVESTIGATION, WOULD BE EXPELLED FROM THE INSTITUTE.”

ACCIDENTS

41. The Institute authorities are taking all precautions for proper care of the students. However, the Institute will not be held responsible for any unforeseen accident or death of the student during the training and stay at the Institute Hostel.

DISCIPLINE

42. Students admitted to AIN are expected to behave and conduct themselves in a most disciplined manner. The discipline and behavior of the students will be governed by AWES Rules and Regulations for Colleges, rules and regulations of Srimanta Sankaradeva University of Health Sciences and UGC. Serious breach of discipline detrimental to the general tenor or discipline of the Institution will be dealt with outright expulsion. Nonpayment of fees by due date will also result in expulsion of the student as per AWES rules. The management reserves the right to expel any student forthwith from the Institute/ hostel for any kind of indiscipline.

ENQUIRIES

43. Any queries on admission can be enquired from Principal or Registrar on Telephone Numbers 0361 – 2307101; Fax : 0361-2307101 during working hours. Queries can be cleared by e-mail also. E-mail address: ainguwahati@yahoo.co.in. Check website www.ainguwahati.org for more details.

CHECK LIST FOR ADMISSION TO M Sc (NURSING) COURSE 2017 AT AIN GUWAHATI

From

Name in full _____

Address _____

To

The Principal

Army Institute of Nursing, Guwahati

C/O 151 Base Hospital

Basistha, Guwahati-781029

Assam

Telephone No _____

(Give STD Code also)

E-Mail _____

This is to certify that the following documents are enclosed herewith (tick against each) :-

	To be filled in by the Candidate	To be filled in by AIN
1. Duly filled AIN GUWAHATI Application Form	<input type="checkbox"/>	<input type="checkbox"/>
2. Envelope for admit card with full address	<input type="checkbox"/>	<input type="checkbox"/>
3. Acknowledgement card and Envelope	<input type="checkbox"/>	<input type="checkbox"/>
4. Proof of age as it appears in the mark sheet of SSC/Class 10/equivalent examination.	<input type="checkbox"/>	<input type="checkbox"/>
5. Certificate of passing/appearing the B. Sc. Nursing examination.	<input type="checkbox"/>	<input type="checkbox"/>
6. Mark Sheet showing the marks obtained in the B. Sc. Nursing examination.	<input type="checkbox"/>	<input type="checkbox"/>
7. Medical Certificate as prescribed in the form (Certificate No 5)	<input type="checkbox"/>	<input type="checkbox"/>
8. Address for Correspondence (Appendix 'A')	<input type="checkbox"/>	<input type="checkbox"/>
9. As applicable, one or more of the certificates (Certificate No-1 to 3) Mention Certificate(s) No	<input type="checkbox"/>	<input type="checkbox"/>
10. Experience Certificate issued by employer.	<input type="checkbox"/>	<input type="checkbox"/>
11. For children of decorated Army personnel (Certificate No- 4)	<input type="checkbox"/>	<input type="checkbox"/>
12. NOC from the appointing authority in case of Govt. Servant/ Private/Continuing Service elsewhere	<input type="checkbox"/>	<input type="checkbox"/>

Place :

Yours faithfully,

Date :

Signature of the candidate

Appendix 'A'
(To be submitted by all candidates)

ADDRESS FOR CORRESPONDENCE

(Use Capital Letter Only)

Name of Candidate

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

Full Postal Address

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

PIN

--	--	--	--	--	--

Telephone No
(With STD Code)

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

E Mail Id

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

PARENT'S UNIT ADDRESS

(Leave Blank if same as above & Applicable only for Defence Category Students)

RANK

--	--	--	--	--	--

NAME OF FATHER/MOTHER/HUSBAND

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

Address

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

PIN

--	--	--	--	--	--

Telephone No
(With STD Code)

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

E Mail Id

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

DECLARATION BY THE CANDIDATE

1. I _____ declare that: -
 - (a) I fulfill all the eligibility conditions as laid down in the prospectus.
 - (b) I have passed/ am appearing in the qualifying examination in _____ (year).
 - (c) I have read all the rules for admission to the Course and only after understanding these rules I have filled in this application Form.

- (d) The information given by me in my application form is true to the best of my knowledge and belief.
- (e) I hereby agree to conform to any rule, act and law enforced by Govt/AWES/Institute/University and I hereby undertake that as long as I am a student of this institute, I will do nothing either inside or outside the institute that will result in disciplinary action against me under the rules, acts and laws of the affiliating University/AWES/Institute.
- (f) I fully understand that the management of this institute will have full liberty to expel/rusticate me from the institute for any infringement of the rules of conduct and discipline prescribed by the University/AWES/Institute and the undertaking given above.
- (g) I undertake and bind myself to pay such fees, charges etc, which institute may levy from time to time and in the event of failure on my part and / or on the part of my son/daughter in this regard, the management of the institute may take such legal action as deemed fit.
- (h) I fully understand that the ragging in banned is the Institute and Hostel and if I indulge in such act, I shall be subjected to laid down punishment.

Place:

(Signature of the Candidate)

Date:

2. I have read and I certify/accept all of the above clauses.

Place:

(Signature of the Parent/Guardian/Husband)

Date

Name and Rank of Parent / Guardian

CERTIFICATE NO – 1

CHILDREN OF SERVING ARMY PERSONNEL HAVING 10 YEARS CONTINUOUS SERVICE IN THE ARMY, RETIRED/ RELEASED/ DISCHARGED AFTER 10 YEARS OF SERVICE/KILLED IN ACTION/DIED DURING SERVICE/DISABLED IN ACTION/MEDICALLY BOARDED OUT WITH PENSION
 (By OC Unit/Army Personnel Branch/DSS& A Board/Record Office)

1. Certified that Ms _____ is Daughter of No _____ Rank _____ Name _____ Unit _____ who has 10 years of continuous service in the Army from _____ to _____.

Or

2. Certified that Ms _____ is Daughter of No _____ Rank _____ Name _____ who has been released/ discharged from Army after 10 years continuous service from _____ to _____.

Or

3. Certified that Ms _____ is Daughter of No _____ Rank _____ Name _____ who has been granted/awarded regular pension, liberalised family pension, family pension or disability pension at the time of his superannuation, demise, discharge, release medical board/invalided medical board.

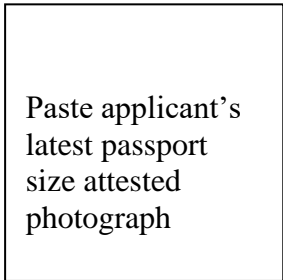
Or

4. Certified that Ms _____ is daughter of No _____ Name _____ ex recruit No _____ Name _____ who was medically boarded out and granted disability pension.

Place : OC Unit/Head of Department/
 Records Office/ RSB/ZSB
 Date : Name
 Designation
 Office Seal

Name and Signature of the Candidate

Name and Signature of Parent



Notes :

1. Strike out the portion which is not applicable.
2. If retired/released with pensionary benefits, attach Certificate from pension paying authority.
3. If retired/released on medical grounds with disability pension, attach copy of medical board proceedings.
4. If released/discharged after 10 years of service, attach copy of discharge certificate/ release order.

CERTIFICATE NO – 1A

WIFE OF SERVING ARMY PERSONNEL HAVING CONTINUOUS SERVICE IN THE ARMY, RETIRED/ RELEASED/ DISCHARGED/KILLED/DIED DURING SERVICE/DISABLED IN ACTION/MEDICALLY BOARDED OUT WITH PENSION
 (By OC Unit/Army Personnel Branch/DSS& A Board/Record Office)

1. Certified that Mrs _____ is wife of No _____ Rank _____
 Name _____ Unit _____ who has continuous service in the
 Army from _____ to _____.

or

2. Certified that Mrs _____ is wife of No _____ Rank _____
 Name _____ who has been released/ discharged from Army
 after _____ years continuous service from _____ to _____.

or

3. Certified that Mrs _____ is wife of No _____ Rank _____
 Name _____ who has been granted/awarded regular pension,
 liberalised family pension, family pension or disability pension at the time of his superannuation,
 demise, discharge, release medical board/invalided medical board.

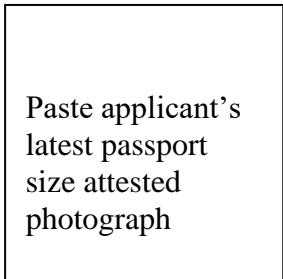
or

4. Certified that Mrs _____ is wife of No _____ Name _____
 _____ ex recruit No _____ Name _____ who was
 medically boarded out and granted disability pension.

Place : OC Unit/Head of Department/
 Records Office/ RSB/ZSB
 Date : Name
 Designation
 Office Seal

Name and Signature of the Candidate

Name and Signature of Husband



Notes :

1. Strike out the portion which is not applicable.
2. If retired/released with pensionary benefits, attach Certificate from pension paying authority.
3. If retired/released on medical grounds with disability pension, attach copy of medical board proceedings.
4. If released/discharged from service, attach copy of discharge certificate/ release order.

CERTIFICATE NO – 1B

WARDS OF EX ARMY PERSONNEL WHO HAVE CONTINUOUS SERVICE BETWEEN 5(FIVE) TO 10 (TEN) YEARS IN ARMY/WARDS OF PERS OF ASSAM RIFLES

(By OC Unit/Army/Assam Rifles/ Personnel Branch/Record Office/Army/Assam Rifles/ DSS& A Board)

1. Certified that Ms _____ is Daughter of No _____
Rank _____ Name _____ Unit _____ has _____ years of
continuous service in the Army from _____ to _____.

Or

2. Certified that Ms _____ is Daughter of No _____ Rank
_____ Name _____ Unit _____ is from Assam
Rifles and has _____ years of continuous service from _____ to _____.

Place :

OC Unit/Army/Assam Rifles/
Head of Department/
Records Office Army/ Assam Rifles/
RSB/ZSB

Date :

Name
Designation
Office Seal

Name and Signature of the Candidate

Name and Signature of Parent

Paste applicant's
latest passport
size attested
photograph

CERTIFICATE NO – 2

**STEP CHILDREN OF ARMY PERSONNEL WHO WERE BORN FROM WEDLOCK
WHERE AT LEAST ONE PARENT BELONGED TO THE ARMY/ADOPTED CHILDREN OF
ARMY PERSONNEL WHO HAVE BEEN ADOPTED ATLEAST 5 YEARS PRIOR TO
COMMENCEMENT OF COURSE**

(By Personnel Branch Army HQ/ OC Unit)

1. Certified that Ms _____ is daughter of No _____ Rank _____
Name _____ Unit _____ and she was born from wedlock where the
father/mother belonged to Army and had served in the Army for 10 years or is serving in the Army and
has minimum 10 years of service.

Or

2. Certified that Ms _____ is daughter of No _____ Rank _____
Name _____, who has 10 years of service in the Army and she was adopted on
_____ (5 years prior to commencement of course).

.....
Signature & No, Rank and Name of the Parent

Paste applicant's
latest passport size
attested
photograph

Place :

Signature of the Concerned
OC Unit/ Concerned Record Office)

Date :

Name
Designation
Office Seal

Name and Signature of the Candidate

Notes:

1. Attach copy of legal papers and Part II order of adoption of child.
2. Attach Certificate/ Part II order of birth and copy of kindred roll.

CERTIFICATE NO – 3**CHILDREN/WIVES OF ARMY MEDICAL CORPS /ARMY DENTAL CORPS OFFICER
SERVING IN AIR FORCE /NAVY MEDICAL ESTABLISHMENT AND /MNS/APS AND
TA PERSONNEL**

(By Parent/Husband, Countersignature by OC Unit)

1. I, No _____ Rank _____ Name _____
Father/Mother/Husband of _____ certify that:-

(a) I am/was commissioned in Army Medical/Army Dental Corps and have/had not been seconded to Navy or Air Force and have _____ years of service in the Army. Or

(b) I am/was commissioned in Army Medical /Army Dental Corps and have been transferred to Navy or Air Force but I have served in the Army for _____ years.or

(c) I am an APS personnel on deputation who has put in _____ years of service in the Army from _____ to _____. Or

(d) I am an APS personnel directly recruited into APS and who is still serving in Army wef _____ . Or

(e) I am a TA personnel who is in receipt of pension/who and has put in more than 10 years of embodied service in TA from _____to_____. Or

(f) I am a MNS personnel and who is in receipt of pension/who has put in more than 10 years of service as member of MNS.

Place : _____ Signature _____

Date : _____ Name, Designation and Unit _____

CERTIFICATE (BY OC UNIT)

The facts in the above mentioned undertaking have been verified from official records and found correct.

Date : _____ OC Unit (for serving personnel)
Office Seal _____ RSB/ZSB (for retired personnel)
Name, Designation and Unit _____

COUNTERSIGNED

Date : _____ Concerned Staff Officer of Fmn HQs
Office Seal _____ (for serving personnel)
RSB/ZSB (for retired personnel)
Name and Designation _____

Name and Signature of the Candidate

1. Strike out the portion /Para not applicable.
2. Relevant documents of service records.
3. 10 years continuous service not required in case of wives.

CERTIFICATE NO – 4

CHILDREN OF DECORATED ARMY PERSONNEL
(By AG's Branch, Army HQ/ Records Office/DSS & A Board)

It is certified that Ms _____
is daughter/wife of No _____ Rank _____
Name _____ serving/retired Army in _____,
has been awarded _____ for Gallant action in _____
Year _____ in _____ operation.

OC/Head of Department
Records Office/ RSB/ZSB

Name

Designation

Office Seal

Note : Strike out which ever is not applicable

Please attach a Xerox copy of the certificate / Part II order duly attested.

MEDICAL FITNESS**(By OC M H/ Registered Medical Practitioner)****CERTIFICATE NO - 5**

Paste applicant's latest passport size photograph attested by Medical Officer

It is certified that I have carefully examined Ms _____

Age _____ daughter/wife of _____

and further certify that she has good physical and mental health and is free from any disability likely to interfere in her undergoing M Sc (Nursing) course. She has no abnormality in the heart and lungs and history of mental disease or epileptic fits. Her major test results are as under: -

- (a) Height : _____ cms
- (b) Weight : _____ Kgs
- (c) Chest : _____ cms Expanded _____ cms
- (d) Vision : Better Eye Worse Eye
- (i) Distance Vision
 (Corrected)
- (ii) Near Vision
 (Corrected)
- (e) Hearing :
- (f) Blood Group

Place:

Signature of OC MH/
Registered Medical Practitioner

Date:

Head of Department

Name

Designation

Office Seal